

ÉCOLE COBBLE HILL

PAC MEETING JUNE'24

ANNUAL GENERAL MEETING (Part 2)

12 JUNE 2024 / 6:30PM / DRAFT MINUTES

VOTING ATTENDEES Kathryn Wong, Sylvia Cox, Kimberly Audy, Lindsay Stewart, Christine Oglend, Heather Theofanous, Jen Currie, Jess Adelman, Hilary Busing, Dwayne Currie, Alan Stewart
Quorum present for voting.

NON-VOTING ATTENDEES Grant Mellemstrand

Call to Order: 6:37pm

Adopt Agenda: Christine, Kimberly

Review & Approve minutes from May 22: Christine, Kimberly

TEAM LEADER REPORTS

Chairperson: Kathryn Wong

- Kat attended Ready Set Go to greet and interact with incoming kindergarten families
- Bursary awards went to Kaleena Smith & Jeevan Dharmi, both grads from Cow High. Kat and Grant attended the ceremony to give out the awards. Inspiring to see so many successful graduates receiving awards. There is lots of money available in bursaries and scholarships that all grade 12s should seek out. Take time in March of your student's grad year and encourage them to apply for everything they qualify for!
- Picnic planning well underway, report to follow
- New PAC executive held a budget planning meeting to work out next year's budget.

Treasurer: Kimberly Audy

Transportation & classroom expenses coming in, reminders out to teachers to get receipts in ASAP

MOTION by Kimberly Audy that we transfer \$217.42 from Savings to Chequing to cover the purchase of a 10x20 pop-up tent for the emergency container. All in favour, MOTION CARRIED.

COMMITTEE REPORTS

Year end picnic

- Country Grocer donating ice cream & ICE for coolers
- Drinks, veggies and chips being purchased for resale
- Pre-orders close tomorrow! Please order so we know how much pizza to buy!!
- More volunteers still needed to fill SignUp Genius slots!!

Grade 7: Sylvia Cox

- Four cakes ordered plus allergy-conscious cake being made by Heather
- Yearbook at printer \$864, still within budget.
- Gym decorating party (grade 7 parents) after school Tuesday June 25, time TBA
- Dinters trees loaned for no charge, but we opted to pay for delivery at \$60 each way

ADMINISTRATION

Vice Principal: Grant Mellemstrand

- As always, June is a very busy month! Lots of field trips including Bamberton, Victoria, Imadene, Thunderbird, Strathcona, Kelsey for Munch play, and more!
- Transportation issues (lack of school buses available for longer field trips) may continue; we should be prepared to charter buses again in the future (*PAC budget was altered to reflect this*)
- Parent appreciation drive-through will be at drop-off on Thursday June 20. Staff serve up coffee and goodies to parents!
- The staff are looking forward to the Staff Appreciation Lunch on the 18th; some would like to see the menu ahead of time to make sure their dietary needs are covered.
- School Supplies - Teachers will be ordering all supplies in bulk through SchoolStart, payment taken via Munchalunch. Cost will be \$40 plus tax per student K-7. Munchalunch will be opened in September to accept payments for school supplies.
- Grant will be moving to Drinkwater Elementary in September. He has thoroughly enjoyed being at ÉCH for the past 8 years and he will be greatly missed.

OLD BUSINESS

CPF - Lindsay Stewart

A Canadian Parents for French Chapter has once again formed in the Cowichan Valley, with an executive that includes Lindsay Stewart from ÉCH as well as 3-4 staff from ÉMP. They have reinstated the Chapter's facebook page, Lindsay will share the link to it in our facebook group. Lots more communication coming by September. Their goals include sharing information, education, hosting activities, and fostering French community connections in the Cowichan Valley.

PAC Elections for 2024-25

Secretary - Sylvia Cox, by acclamation

Members at Large - Jessica Adelman, Christine Oglend, Erin Fikowski

(Other executive roles for next year were elected at May meeting: Chair - Kathryn Wong, Vice Chair - Jen Currie, Treasurer - Kimberly Audy)

NEW BUSINESS

PAC BUDGET for 2024-25

MOTION by Kimberly Audy to accept the Proposed Budget for the 2024/25 school year as read and discussed here. All in favor, MOTION CARRIED.

Accepted Budget for 2024/25 attached.

ÉCOLE COBBLE HILL PAC **APPROVED BUDGET** YEAR 2024/25

<u>EXPENSES</u>	<u>Proposed Budget</u>
Art Fund (collective for Primary)	\$400.00
Babysitting	\$160.00
Bursary (divided up to 4 ways)	\$1,000.00
Classroom Expenses <i>*vote on calculation</i>	\$7,025.00
Cultural Performances	\$2,000.00
Educational Enhancements (clubs, PE equip)	\$1,500.00
Emergency Container	\$500.00

Gardening	\$150.00
Grad (\$45 per student @ 42 students)	\$1,890.00
Halloween Dance	\$1,000.00
LA/ Resource Room	\$400.00
Library Book Bags *combined w/ Library	\$0.00
Library Improvements & Book Bags	\$400.00
Membership (BCCPAC) *membership went up	\$100.00
Music Room	\$400.00
PAC Admin *need chqs next year	\$600.00
PAC Hospitality	\$600.00
Parent Education	\$2,000.00
School Clubs *combined wi/ Edu Enhancement	\$0.00
School Spirit & Staff Appreciation	\$2,000.00
Student Education (Special speakers)	\$1,000.00
Student Financial Support	\$1,200.00
Transportation	\$12,000.00
Uniforms (Kindy shirts)	\$850.00
Year-End Picnic	\$2,000.00
Bank & Square Fees	\$50.00
TOTAL EXPENSES:	\$39,225.00

Next meeting: September 25th 6:30PM

Adjourned at 7:55PM

Thank you for reading these (draft) Meeting Minutes. Have a great summer break!